Greville Road Residents' Association Privacy Policy

Data Protection and GDPR

General Data Protection Regulation (**GDPR**) came into force 25 May 2018. This governs how organisations such as the Greville Road Residents' Association (**GRRA**) handle data belonging to private individuals (such as you, its members). A key requirement of the GDPR is that "data subjects", i.e. you, must give consent to the (**GRRA)** to hold any personal data.

Information held by GRRA

When you send us your subscription we record your name, address and, where provided, telephone numbers and email addresses. We also record whether or not you have paid your subscription. This information is used to register you as a member of the **GRRA**. The data also enables the **GRRA** Treasurer to keep track of subscriptions paid, and to compile our accounts in accordance with the terms of our Constitution. In addition, this data allows us to disseminate information about matters of interest to Greville Road residents.

The database is password protected and held on the personal computers of five data controllers / processors: Chair, Vice-Chair, Membership Secretary, and Treasurer of the Association; and the Webmaster of the **GRRA** website. When any of these roles pass to another person, the data files will be transferred to the next post holder. You will be notified of this at the AGM and in the minutes of the AGM.

If you have not paid membership subscription by the AGM in any given year we will delete you from the database after six months have elapsed.

We only hold the minimum amount of personal data required for running the **GRRA**. We will not share your personal data with any third party without express permission.

Consent

Under the GDPR we need your consent to hold this data in any form – in hard copy or on a computer – after 25th May 2018.

You can request a copy of the personal data the **GRRA** holds about you and also request that the data is altered or deleted by contacting the Chair via the link on the 'Official Stuff' page.

Whenever the **GRRA** sends you an email we will ask you if you want to be taken off the register and if you no longer wish to receive emails from the **GRRA**.

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Website

The GRRA website – www.grevilleroad.org.uk is split into public-facing and member-facing sides. The latter can only be accessed by means of a login name and password, which are allocated and controlled by the Webmaster, Richard Buttrey. The same principles of data retention and consent described above apply for this database. Members or former members wishing to revoke their login and password credentials should contact Richard Buttrey via the link on the 'Official Stuff' page.

Like all websites, our hosting severs collect the IP addresses of visitors for the purpose of security management. These cannot be used to identify individuals. We do not use so-called 'cookies' or identify or track visitors via any other means.

Members with a login and password are free to post entries at their own discretion within our private forum. Content here is only visible to other members and not the public. Nevertheless, we advise members to consider carefully how much they wish to share, exercising particular caution around e-mail addresses, phone numbers and other private means of contact.